**Awa`ßi/`ß‡ii bvg: evsjv‡`k †gwib GKv‡Wwg, PÆMÖvg**

**gš¿Yvjq/ wefv‡Mi bvg: †bŠcwienb gš¿bvjq**

1| Awdm †cÖvdvBj

K) GKbR‡i Awdm

|  |  |  |
| --- | --- | --- |
| cÖwZôv‡bi bvg | evsjv | evsjv‡`k †gwib GKv‡Wwg, PÆMÖvg |
| Bs‡iwR | Bangladesh Marine Academy, Chattogram |
| mswÿß | BMA |
| Awdm cÖav‡bi c`ex | KgvÛ¨v›U | wbqKš¿YKvix gš¿Yvjq/wefvM | ‡bŠ- cwienb gš¿Yvjq |
| Awd‡mi msL¨v | ‡gvU: 01 wefvMxq Awdm 01 †Rjv Awdm PÆMÖvg |
| Rbej | 215 Rb |
| Awd‡mi wVKvbv | evsjv‡`k †gwib GKv‡Wwg, Av‡bvqviv, PÆMÖvg| |
| ‡hvMv‡hvM (B-‡gBj, ‡dvb, d¨v·) | E-mail: commandant @ macademy.gov.bdPhone: +88-031-2514151-6Fax: +88-031-2514160 |
| I‡qemvB‡Ui wVKvbv | www.macademy.gov.bd |
| hvZvqv‡Zi eY©bv (¸Mj g¨vcmn) | [https://www.google.com.bd/maps/@22.2421447,91.8382492,17z?hl=en](https://www.google.com.bd/maps/%4022.2421447%2C91.8382492%2C17z?hl=en) |

L) Awd‡mi wgkb I wfkb

M) Awd‡mi cwiwPwZ I Qwe (AbwaK 200 kã) website (www.macademy.gov.bd)

N) Awd‡mi AM©v‡bvMÖvg

O) ‡mevi ZvwjKv

|  |  |  |
| --- | --- | --- |
| µt bs | ‡mevi bvg | ‡mevcÖvwßi ch©vq (Awa`ßi/AvÂwjK) |
| 1| | K¨v‡WU‡`i “DUES CLEARANCE CERTIFICATE” cÖ`vb | evsjv‡`k †gwib GKv‡Wwg, PÆMÖvg |
|  |  |  |
|  |  |  |

2| †mevi †cÖvdvBj

K) †mevi bvg: K¨v‡WU‡`i “DUES CLEARANCE CERTIFICATE” cÖ`vb|

L) †mevwU mnwRKi‡Yi †hŠw³KZv: K¨v‡WU‡`i nqivwb jvNe K‡i `ªæZ Zg mg‡q ‡mev cÖ`vb|

M) †mevcÖvwßi †gŠwjK Z\_¨vw`

|  |  |  |
| --- | --- | --- |
| µt bs | welq | Z\_¨vw` |
| 1 | ‡mev cÖ`vbKvix Awdm | evsjv‡`k †gwib GKv‡Wwg, PÆMÖvg |
| 2 | ‡mevi mswÿß weeiY | K¨v‡WU‡`i cvwms AvDU mb` cÖvwßi †ÿ‡Î K¨v‡WU cÖwkÿY mswkøó wewfbœ Awdm KZ©„K “DUES CLEARANCE CERTIFICATE” wbwðZ KiY| |
| 3 | evwl©K †mev MÖnYKvixi msL¨v | cÖvq 300 Rb K¨v‡WU  |
| 4 | ‡mevcÖvwßi kZ©vewj | ïaygvÎ wmwbqi K¨v‡WU |
| 5 | `vwqZ¡cÖvß Kg©KZ©v I Kg©Pvix | cÖavb wkÿv Kg©KZ©v |
| 6 | ‡mevcÖvwßi mgq | m‡ev©”P 45 w`b |
| 7 | ‡mev cÖvwß‡Z cÖ‡qvRbxq KvMRcÎ | cÖ‡hvR¨ bq |
| 8 | ‡mevcÖvwßi Rb¨ LiP | cÖ‡hvR¨ bq |
| 9 | ‡mevcÖvwßi Rb¨ hvZvqvZ msL¨v | 15/20 evi |
| 10 | mswkøó AvBb/wewa/ bxwZgvjvi ZvwjKv | Av‡e`b di‡g D‡jøL Av‡Q| |
| 11 | †mev †c‡Z e¨\_© n‡j cieZ©x cÖwZKviKvix Kg©KZ©v, c`we, B-‡gBj I †dvb | W. mvwR` †nv‡mb, KgvÛ¨v›UE-mail: commandandt@macademy.gov.bdPhone: 031-2514151-56 |
| 12 | ‡mev cÖvwß/ cÖ`v‡bi †ÿ‡Î Amyweav/mgm¨v/ P¨v‡jÄmg~n | cÖ‡qvRbxq `ÿ Rbe‡ji Afve I mgq mv‡cÿ KvR| |
| 13 | Ab¨vb¨ | cÖ‡hvR¨ bq |

N) we`¨gvb †mev-c×wZ we‡kølY

|  |  |  |  |
| --- | --- | --- | --- |
| ‡mev cÖ`v‡bi avc | Kh©µg | cÖwZ av‡ci mgq (w`b/N›Uv/wgwbU) | m¤ú„³ e¨w³eM© (c`we) |
| avc-1 | wkÿv wefvM n‡Z cÖ‡Z¨K K¨v‡WU KZ©„K Av‡e`b dig msMÖn I c~iY| | - | cÖavb wkÿv Kg©KZ©v/ Awdm mnKvix/ Awdm mnvqK |
| avc-2 |  K¨v‡WU‡`i c~iYK…Z Av‡e`b dig C.N. S. Office/ C.E.’s Office G Rgv  | 1 w`b |  K¨v‡WU |
| avc-3 | Av‡e`b dig mg~n C.N. S. / C.E. KZ…©K `k©b I ¯^vÿi | 2 w`b | C.N. S. / C.E |
| avc-4 | Seamanship Block/ Workshop Awd‡m †cÖiY | GKB w`b | Awdm mnvqK |
| avc-5 | `k©b, hvPvB I Aby¯^vÿi | 2 w`b | BbPvR© , Seamanship Block/ Workshop |
| avc-6 | ENS Building/ Demonstration Hall Awd‡m †cÖiY | GKB w`b | Awdm mnvqK  |
| avc-7 | `k©b, hvPvB I Aby¯^vÿi | 2 w`b | BbPvR, ENS Building/ Demonstration Hall |
| avc-8 | Rader Building/ Electrical Laboratory G †cÖiY | GKB w`b | Awdm mnvqK |
| avc-9 | `k©b, hvPvB I Aby¯^vÿi | 2 w`b | BbPvR, Rader Building/ Electrical Laboratory |
| avc-10 | Machanical Laboratory ‡Z †cÖiY | GKB w`b | Awdm mnvqK  |
| avc-11 | `k©b, hvPvB I Aby¯^vÿi | 2 w`b | BbPvR©, Machanical Laboratory  |
| avc-12 | CEO’s Office G †cÖiY | GKB w`b | Awdm mnvqK |
| avc-13 | `k©b, hvPvB I Aby¯^vÿi | 2 w`b | CEO Officer |
| avc-14 | jvB‡eªix‡Z †cÖiY | GKB w`b | Awdm mnvqK |
| avc-15 | `k©b, hvPvB I Aby¯^vÿi | 2 w`b | BbPvR©, jvB‡eªix |
| avc-16 | Physics Laboratory Awd‡m †cÖiY | GKB w`b | Awdm mnvqK |
| avc-17 | `k©b, hvPvB I Aby¯^vÿi | 2 w`b | BbPvR©, Physics Laboratory  |
| avc-18 | Computer Laboratory Awd‡m †cÖiY | GKB w`b | Awdm mnvqK |
| avc-19 | `k©b, hvPvB I Aby¯^vÿi | 2 w`b | BbPvR©, Computer Laboratory |
| avc-20 | English Language Lab Awd‡m †cÖiY | GKB w`b | Awdm mnvqK |
| avc-21 | `k©b, hvPvB I Aby¯^vÿi | 2 w`b | BbPvR©, English Language Lab |
| avc-22 | Adjutant `ß‡i †cÖiY | GKB w`b | Awdm mnvqK |
| avc-23 | `k©b, hvPvB I Aby¯^vÿi | 2 w`b | Adjutant |
| avc-24 | Madical Instructor/Officer Gi wbKU †cÖiY | GKB w`b | Awdm mnvqK |
| avc-25 | `k©b, hvPvB I Aby¯^vÿi | 2 w`b | Madical Instructor/Officer/ Madical Assisntance |
| avc-26 | Store Department `ß‡i †cÖiY | GKB w`b | Awdm mnvqK |
| avc-27 | `k©b, hvPvB I Aby¯^vÿi | 2 w`b |  BbPvR©, Store Department |
| avc-28 | Office-In-Charge Cadet (Mess) Gi wbKU †cÖiY | GKB w`b | Awdm mnvqK  |
| avc-29 | `k©b, hvPvB I Aby¯^vÿi | 2 w`b | mfvcwZ K¨v‡WU †gm |
| avc-30 | C.P.O (PTI)/ GI Gi wbKU †cÖiY | GKB w`b | Awdm mnvqK |
| avc-31 | `k©b, hvPvB I Aby¯^vÿi | 2 w`b | C.P.O (PTI)/ GI |
| avc-32 | Telephone Monitor Awd‡m †cÖiY | GKB w`b | Awdm mnvqK |
| avc-33 | `k©b, hvPvB I Aby¯^vÿi | 2 w`b | BbPvR©, Telephone Monitor  |
| avc-34 | Accounts Office Gi wbKU †cÖiY  | GKB w`b | Awdm mnvqK |
| avc-35 | `k©b, hvPvB I Aby¯^vÿi | 3 w`b | Accounts Officer |
| avc-36 | cÖavb wkÿv Kg©KZ©vi wbKU ‡cÖiY | GKB w`b | Awdm mnvqK |
| avc-37 | `k©b I hvPvB  | 2 w`b | cÖavb wkÿv Kg©KZ©v |
| avc-38 | “DUES CLEARANCE CERTIFICATE” cÖ`vb | 2 w`b | cÖavb wkÿv Kg©KZ©v/ wkÿv Kg©KZ©v/ Awdm mnKvix |

(N) we`¨gvb c×wZi cÖ‡mm g¨vc ( Process Map)

P: K¨v‡WU

Av‡e`b dig msMÖn I c~iY

1

|  |
| --- |
|  |

P: K¨v‡WU

T: 1 w`b

K¨v‡WU‡i c~iYK…Z Av‡e`b dig C.N. S. Office/ C.E.’s Office G Rgv

2

P: C.N. S. / C.E

T: 2 w`b

3

dig mg~n C.N. S. / C.E. KZ…©K `k©b I ¯^vÿi

4

P: Awdm mnvqK

T: 1 w`b

Seamanship Block/ Workshop Awd‡m †cÖiY

5

P: BbPvR© , Seamanship Block/ Workshop

T: 2 w`b

`k©b, hvPvB I Aby¯^vÿi

6

 P: Awdm mnvqK

 T: 1 w`b

ENS Building/ Demonstration Hall Awd‡m †cÖiY

7

P: BbPvR©, ENS Building/ Demonstration Hall

T: 2 w`b

`k©b, hvPvB I Aby¯^vÿi

8

P: Awdm mnvqK

T: 1 w`b

Rader Building/ Electrical Laboratory G †cÖiY

9

P: BbPvR©, Rader Building/ Electrical Laboratory

T: 2 w`b

`k©b, hvPvB I Aby¯^vÿi

P: Awdm mnvqK

T: 1 w`b

10

Machanical Laboratory ‡Z †cÖiY

11

P: BbPvR©, Machanical Laboratory

T: 2 w`b

`k©b, hvPvB I Aby¯^vÿi

122

P: Awdm mnvqK

T: 1 w`b

CEO’s Office G †cÖiY

132

P: CEO Officer

T: 2 w`b

`k©b, hvPvB I Aby¯^vÿi

142

P: Awdm mnvqK

T: 1 w`b

jvB‡eªix‡Z †cÖiY

P: BbPvR©, jvB‡eªix

T: 2 w`b

152

`k©b, hvPvB I Aby¯^vÿi

P: Awdm mnvqK

T: 1 w`b

162

Physics Laboratory Awd‡m †cÖiY

172

`k©b, hvPvB I Aby¯^vÿi

P: BbPvR©, Physics Laboratory

T: 2 w`b

182

P: Awdm mnvqK

T: 1 w`b

Computer Laboratory Awd‡m †cÖiY

192

P: BbPvR©, Computer Laboratory

T: 2 w`b

`k©b, hvPvB I Aby¯^vÿi

20

P: Awdm mnvqK

T: 1 w`b

English Language Lab Awd‡m †cÖiY

142

P: BbPvR©, English Language Lab

T: 2 w`b

`k©b, hvPvB I Aby¯^vÿi

22

P: Awdm mnvqK

T: 1 w`b

Adjutant `ß‡i †cÖiY

P: Adjutant

T: 2 w`b

23

`k©b, hvPvB I Aby¯^vÿi

24

P: Awdm mnvqK

T: 1 w`b

Madical Instructor/Officer Gi wbKU †cÖiY

25

P: Madical Instructor/Officer/Madical Assistant

T: 2 w`b

`k©b, hvPvB I Aby¯^vÿi

P: Awdm mnvqK

T: 1 w`b

26

Store Department `ß‡i †cÖiY

27

P: BbPvR©, Store Department

T: 2 w`b

`k©b, hvPvB I Aby¯^vÿi

P: Awdm mnvqK

T: 1 w`b

Office-In-Charge Cadet (Mess) Gi wbKU †cÖiY

28

29

`k©b, hvPvB I Aby¯^vÿi

P: mfvcwZ, K¨v‡WU †gm

T: 2 w`b

P: Awdm mnvqK

T: 1 w`b

30

C.P.O (PTI)/ GI Gi wbKU †cÖiY

31

P: C.P.O (PTI)/ GI

T: 2 w`b

`k©b, hvPvB I Aby¯^vÿi

32

P: Awdm mnvqK

T: 1 w`b

Telephone Monitor Awd‡m †cÖiY

P: BbPvR©, Telephone Monitor

T: 2 w`b

33

`k©b, hvPvB I Aby¯^vÿi

34

P: Awdm mnvqK

T: 1 w`b

Accounts Office Gi wbKU †cÖiY

35

P Accounts Office

T: 3 w`b

`k©b, hvPvB I Aby¯^vÿi

hvPvB c~e©K

36

P : Awdm mnvqK

T: 1 w`b

cÖavb wkÿv Kg©KZ©vi wbKU ‡cÖiY

`k©b I hvPvB

P : cÖavb wkÿv Kg©KZ©vi

T: 2 w`b

 bv

37

 nu¨v

 nvu

P : cÖavb wkÿv Kg©KZ©vi/ wkÿv Kg©KZ©v/ Awdm mnKvix

T: 2 w`b

38

“DUES CLEARANCE CERTIFICATE” cÖ`vb

avc msL¨v t38 wU

m¤ú„³ Rbej t 40 Rb

mgqt 40 w`b

P) we`¨gvb mgm¨v mgvav‡b K¨vUvMwiwfwËK cÖ¯Ívebvt

|  |  |  |
| --- | --- | --- |
| ‡ÿÎ | mgm¨vi eY©bv | mgvav‡bi cÖ¯Ívebv |
| 1| Av‡e`bcÎ/dig/‡iwRóvi/ cÖwZ‡e`b | cÖ‡Z¨K K¨v‡WU “DUES CLEARANCE CERTIFICATE” cÖvwßi Rb¨ Av‡e`b dig wb‡q K¨v‡WU cÖwkÿY mswkøó wewfbœ Awd‡m †NvivNywi I mgq †ÿcb K‡i hv cÖwkÿ‡Y weNœ NUvq| | K¨v‡WU‡`i nqivwb jvNe n‡e Ges cÖwkÿ‡Y mg‡qi AcPq Kg‡e| |
| 2| `vwLjxq KvMRcÎvw` | cÖ‡Z¨K K¨v‡WU Gi Rb¨ c„\_K Av‡e`b dig cÖ‡qvRb| | Av‡e`b di‡gi †Kvb cÖ‡qvRb †bB |
| 3| †mevi avc  | 38 wU | 5 wU |
| 4| m¤ú„³ Rbej | 40 Rb | 21 Rb |
| 5| ¯^vÿiKvix/ Aby‡gv`‡bi m‡½ m¤ú„³ e¨w³i msL¨v I c`we | 21 Rb | 21 Rb |
| 6| AvšÍt Awdmvi wbf©ikxjZv | cÖ‡Z¨K K¨v‡W‡Ui c„\_K c„\_K Av‡e`b dig nIqvq wewfbœ Awd‡m ¯^vÿ‡ii Rb¨ mgq †ÿcb nq Ges cy‡iv cÖwµqv wejw¤^Z nq| | GKmv‡\_ mKj Awd‡m K¨‡WU‡`i bvg m¤^wjZ dig †cÖiY Kivq cy‡iv cÖwµqvq `ªæZ nq| |
| 7| AvBb/wewa/cÖÁvcb BZ¨vw` | K¨v‡WU cÖwkÿY bxwZgvjv, evsjv‡`k †gwib GKv‡Wwg, PÆMÖvg| | K¨v‡WU cÖwkÿY bxwZgvjv, evsjv‡`k †gwib GKv‡Wwg, PÆMÖvg| |
| 8| AeKvVv‡gv/nvW©Iqvi BZ¨vw` | cÖ‡hvR¨ bq | cÖ‡hvR¨ bq |
| 9| †eKW©/Z\_¨ msiÿY | g¨vbyqvj †iKW©/Z\_¨ msiÿ‡Y mgq AcPq I AwaK Rbej wb‡qvM | E-Filing Gi gva¨‡g †iKW©/Z\_¨ msiÿY |
| 10| cÖhyw³i cÖ‡qvM cÖ‡hvR¨ wK bv | cÖ‡hvR¨ (ICT ‡Z `ÿ Rbe‡ji Afve) | cÖ‡hvR¨  |
| 11| LiP (bvMwiK+Awdm) | cÖ‡hvR¨ bq | cÖ‡hvR¨ bq |
| 12| mgq (bvMwiK+Awdm)  | †mev cÖ`v‡bi avc †ekx nIqvi mgq bó GKvwaK Rbe‡ji mswkøóZv| | avc Kgv‡bvi gva¨‡g Rbe‡ji mswkøóZv Kg‡e| |
| 13| hvZvqvZ (bvMwiK) | cÖ‡hvR¨ bq | cÖ‡hvR¨ bq |
| 14| Ab¨vb¨ | - | - |

(Q) Zzjbvg~jK we‡kølY (we`¨gvb I cÖ¯ÍvweZ c×wZi avc wfwËK Zzjbv) t

|  |  |  |  |
| --- | --- | --- | --- |
| ‡mev cÖ`v‡bi avc | we`¨gvb av‡ci eY©bv | cÖ¯ÍvweZ cÖ‡mm g¨v‡ci avc | cÖ¯ÍvweZ av‡ci eY©bv |
| avc-1 | wkÿv wefvM KZ©„K Av‡e`b dig msMÖn I c~iY| | 01 | cÖavb wkÿv Kg©KZ©vi `ßi n‡Z B-‡gB‡ji gva¨‡g †gwib GKv‡Wwgi Af¨šÍ‡ii 21wU Awd‡m bwUK¨vj/ BwÄwbqvwis kvLvi mKj wmwbqi K¨v‡WU‡`i bvg m¤^wjZ Av‡e`b dig ‡cÖiY| |
| avc-2 | K¨v‡WU‡`i c~iYK…Z Av‡e`b dig C.N. S. Office/ C.E.’s Office G Rgv  | - | - |
| avc-3 |  Av‡e`b dig mg~n C.N. S. / C.E. KZ…©K `k©b I ¯^vÿi | - | - |
| avc-4 | Seamanship Block/ Workshop Awd‡m †cÖiY | - | - |
| avc-5 | `k©b, hvPvB I Aby¯^vÿi | - | - |
| avc-6 | ENS Building/ Demonstration Hall Awd‡m †cÖiY | - | - |
| avc-7 | `k©b, hvPvB I Aby¯^vÿi | - | - |
| avc-8 | Rader Building/ Electrical Laboratory G †cÖiY | - | - |
| avc-9 | `k©b, hvPvB I Aby¯^vÿi | - | - |
| avc-10 | Machanical Laboratory ‡Z †cÖiY | - | - |
| avc-11 | `k©b, hvPvB I Aby¯^vÿi | - | - |
| avc-12 | CEO’s Office G †cÖiY | - | - |
| avc-13 | `k©b, hvPvB I Aby¯^vÿi | - | - |
| avc-14 | jvB‡eªix‡Z †cÖiY | - | - |
| avc-15 | `k©b, hvPvB I Aby¯^vÿi | - | - |
| avc-16 | Physics Laboratory Awd‡m †cÖiY | - | - |
| avc-17 | `k©b, hvPvB I Aby¯^vÿi | - | - |
| avc-18 | Computer Laboratory Awd‡m †cÖiY | - | - |
| avc-19 | `k©b, hvPvB I Aby¯^vÿi | - | - |
| avc-20 | English Language Lab Awd‡m †cÖiY | - | - |
| avc-21 | `k©b, hvPvB I Aby¯^vÿi | - | - |
| avc-22 | Adjutant `ß‡i †cÖiY | - | - |
| avc-23 | `k©b, hvPvB I Aby¯^vÿi | - | - |
| avc-24 | Madical Instructor/Officer Gi wbKU †cÖiY | - | - |
| avc-25 | `k©b, hvPvB I Aby¯^vÿi | - | - |
| avc-26 | Store Department `ß‡i †cÖiY | - | - |
| avc-27 | `k©b, hvPvB I Aby¯^vÿi | - | - |
| avc-28 | Office-In-Charge Cadet (Mess) Gi wbKU †cÖiY | - | - |
| avc-29 | `k©b, hvPvB I Aby¯^vÿi | - | - |
| avc-30 | C.P.O (PTI)/ GI Gi wbKU †cÖiY | - | - |
| avc-31 | `k©b, hvPvB I Aby¯^vÿi | - | - |
| avc-32 | Telephone Monitor Awd‡m †cÖiY | - | - |
| avc-33 | `k©b, hvPvB I Aby¯^vÿi |  |  |
| avc-34 | Accounts Office Gi wbKU †cÖiY  | - | - |
| avc-35 | `k©b, hvPvB I Aby¯^vÿi | 02 | mswkøó 21wU Awd‡m BbPvR©MY “DUES CLEARANCE CERTIFICATE” dig hvPvB c~e©K c~iY ¯^vÿi cÖ`vb/gšÍe¨ wjLb| |
| avc-36 | cÖavb wkÿv Kg©KZ©vi wbKU ‡cÖiY | 03 | wewfbœ `ß‡ii hvPvBK…Z Av‡e`b dig cÖavb wkÿv Kg©KZ©vi B-‡gB‡j †cÖiY| |
| avc-37 | `k©b I hvPvB  | 04 | cÖavb wkÿv Kg©KZ©v |
| Avc-38 | “DUES CLEARANCE CERTIFICATE” cÖ`vb | 05 | ECO/ wkÿv Kg©KZ©v/ Awdm mnKvix |

R) cÖ¯ÍvweZ cÖ‡mm g¨vc

cÖavb wkÿv Kg©KZ©vi `ßi n‡Z B-‡gB‡ji gva¨‡g 21wU Awd‡m bwUK¨vj/ BwÄwbqvwis kvLvi mKj wmwbqi K¨v‡WU‡`i bvg m¤^wjZ Av‡e`b dig ‡cÖiY

1

P: cÖavb wkÿv Kg©KZ©v/ Awdm mnKvwi

T: 1 w`b

P: BbPvR©, mswkøó 21 wU Awdm

T: 3 w`b

mswkøó 21wU Awd‡m BbPvR©MYAv‡e`b dig hvPvB c~e©K ¯^vÿi cÖ`vb/gšÍe¨ wjLb|

2

hvPvBK…Z Av‡e`b dig cÖavb wkÿv Kg©KZ©vi B-‡gB‡j †cÖiY

P: BbPvR©, mswkøó 21 wU Awdm

T: GKB w`b

3

`k©b I hvPvB

P: cÖavb wkÿv Kg©KZ©v

T: 2 w`b

4

 bv

 nu¨v

P: cÖavb wkÿv Kg©KZ©v

T: 5 w`b

5

“DUES CLEARANCE CERTIFICATE” mb` cÖ`vb

avc msL¨v t 05 wU

m¤ú„³ Rbej t 21 Rb

mgqt 11 w`b

3| TCV (Time, Cost & Visit) Abymv‡i we`¨gvb I cÖ¯ÍvweZ c×wZi Zzjbv

|  |  |  |
| --- | --- | --- |
|  | we`¨gvb c×wZ | cÖ¯ÍvweZ c×wZ |
| mgq (w`b/N›Uv) | 40 w`b | 11 w`b |
| LiP (bvMwiK I Awd‡mi) | cÖ‡hvR¨ bq | cÖ‡hvR¨ bq |
| hvZvqvZ | cÖ‡hvR¨ bq | cÖ‡hvR¨ bq |
| avc | 38 wU | 05 wU |
| Rbej | 40 Rb | 21 Rb |
| `vwLjxq KvMRcÎ | cÖ‡hvR¨ bq | cÖ‡hvR¨ bq |

 †jLwPÎ:

4| ev¯Íevqb

K) ev¯Íevq‡bi AwfÁZvi Avbyc~we©K weeiY (200 k‡ãi g‡a¨)

L) ev¯Íevq‡bi mgqve× Kg©cwiKíbv

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Kvh©µg | AvM÷ | ‡m‡Þ | A‡±v | b‡f | wW‡m | Rvby |
| cvBjU (cÖ‡hvR¨ †ÿ‡Î) ïiæ I mgvwß |  |  |  |  |  |  |
| gwš¿cwil` wefv‡M ev¯Íevqb cÖwZ‡e`b †cÖi‡Yi ZvwiLmg~n |  |  |  |  |  |  |
| cy‡iv Awa‡ÿ‡Î ev¯Íevqb ïiæi ZvwiL |  |  |  |  |  |  |
| cy‡iv Awa‡ÿ‡Î ev¯Íevqb g~j¨vqb cÖwZ‡e`b †cÖiY |  |  |  |  |  |  |

M) ev¯Íevq‡bi Rb¨ e¨wqZ A‡\_©i cwigvY

N) ev¯Íevq‡bi Rb¨ P¨v‡jÄmg~n

O) P¨v‡jÄ †gvKv‡ejvq M„nxZ e¨e¯’vw`

P) miKvwi Av‡`k Rvwii ZvwiL

Q) cÖPv‡i M„nxZ e¨e¯’vw`

R) cwiexÿY

S) AwfÁZvjä cÖwkÿY

T) †mev mnwRKiY Kvh©µ‡gi Qwe I wfwWI (wjsK)

U) ev¯Íevqb wUg: bvg, c`we, Qwe

V) †UKmBKi‡Y M„nxZ e¨e¯’vw`

cÖwZôv‡bi bvg: evsjv‡`k †gwib GKv‡Wwg, PÆMÖvg

g¨vwUª· (Matrix) – 01

‡mevi bvg: K¨v‡WU cÖwkÿY msµvšÍ

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| µwgK | wbY©vqK/we‡ePbv‡hvM¨ welqmg~n | ‡¯‹j (Scale) | ‡mev-1 b¤^i | ‡mev-2 b¤^i |
| 1 | ‡mevMÖnxZvi msL¨v | bMY¨-01; ¯^í-02; †gvUvgywU-03; †ewk-04; Lye †ewk-05 |  |  |
| 2 | ‡mevi we¯Í…wZ | ‡Rjv ch©vq-01; Dc‡Rjv ch©vq-02, BDwbq/‡cŠimfv ch©vq-03; IqvW©/MÖvg ch©vq-04; e¨w³/cwievi ch©vq-05 |  |  |
| 3 | ‡mevwU myweavewÂZ †kÖwY-‡Kw›`ªK wK? | AwbwðZ-01; ¯^íwe¯Íi-02; †gvUvgywU-03; cÖvq cy‡ivcywi-04; cy‡ivcywi-05 |  |  |
| 4 | Av\_©-mvgvwRK Dbœq‡b †mevwUi cÖfve †Kgb g‡b nq? | bMY¨-01; ¯^í-02; †gvUvgywU-03; †ewk-04; Lye †ewk-05 |  |  |
| 5 | we`¨gvb c×wZ‡Z †mev MÖn‡Y cÖZ¨vwkZ mg‡qi †P‡q †ewk mgq e¨q n‡”Q wK?  | bv-01; AwbwðZ-02; Lye †ewk bq-03; ¯^íwe¯Íi †ewk-04; D‡jøL‡hvM¨ cwigvY †ewk-05 |  |  |
| 6 | we`¨gvb c×wZ‡Z †mev MÖn‡Y cÖZ¨vwkZ Li‡Pi †P‡q †ewk LiP (bvMwiK LiP Ges miKvwi LiP) n‡”Q wK? | bv-01; AwbwðZ-02; Lye †ewk bq-03; ¯^íwe¯Íi †ewk-04; D‡jøL‡hvM¨ cwigvY †ewk-05 |  |  |
| 7 | we`¨gvb c×wZ‡Z †mev MÖn‡Y cÖZ¨vwkZ msL¨‡Ki †P‡q †ewk evi Awd‡m Avm‡Z nq wK? | bv-01; AwbwðZ-02; Lye †ewk bq-03; ¯^íwe¯Íi †ewk-04; D‡jøL‡hvM¨ cwigvY †ewk-05 |  |  |
| 8 | we`¨gvb †mevc×wZ m¤ú©‡K bvMwiK aviYv ( Citizen Perception) ‡Kgb? | LyeB BwZevPK-01; BwZevPK-02; †gvUvgywU-03; †bwZevPK-04; LyeB †bwZevPK-05 |  |  |
| 9 | AwfÁ Kg©KZ©vMY mnwRKi‡Yi c‡ÿ wK? | mK‡j-05; cÖvq mK‡j-04; ‡gvUvgywU A‡a©K msL¨K-03; †KD †KD-02; b~¨bZg msL¨K-01 |  |  |
| 10 | mnwRKiY ev¯Íevq‡b `ß‡ii mÿgZv KZUzKz? | bMY¨-01; ¯^í-02; †gvUvgywU-03; †ewk-04; Lye †ewk-05 |  |  |
| 11 | mnwRKiY cÖ¯Ívebv ev¯Íevq‡b †mev mswkøó Kg©KZ©v/Kg©Pvix ¯^Z: cÖe„Ë wK? | bMY¨-01; ¯^í-02; †gvUvgywU-03; †ewk-04; Lye †ewk-05 |  |  |
| 12 | Z\_¨ cÖhyw³i gva¨‡g †mev cÖ`v‡bi m¤¢vebv KZUzKz? | AwbwðZ-01; ¯^í-02; †gvUvgywU-03; †ewk-04; Lye †ewk-05 |  |  |

g¨vwUª· (Matrix) – 02

|  |  |  |  |
| --- | --- | --- | --- |
| µwgK | wbY©vqK/ we‡ePbv‡hvM¨ welqmg~n | ‡¯‹j (Scale) | ‡mevi gvb |
| 1 | we`¨gvb e¨e¯’v m¤ú©‡K ‡mev MÖnxZv‡`i mvwe©K Ae¯’vb\* mvwe©K Ae¯’vb Kx? | cy‡ivcywi mš‘yó-01; mš‘yó-02; †gvUvgywU mš‘yó-03; ¯^íwe¯Íi mš‘ó-04; Amyš‘yó-05 |  |

\* †mevMÖnxZvi gZvgZ Aš‘f©yw³ †mev wbev©P‡b Ab¨Zg f~wgKv ivL‡Z cv‡i Ggb †ÿ‡Î cÖkœvKv‡i ch©vß msL¨K DËi`vZvi gZvgZ wb‡q g¨vwUª· (Matrix)– 02 c~iY Kiv cÖ‡qvRb| AZtci Dfq g¨vwUª· Gi mgwš^Z djvd‡ji gva¨‡g mnwRKi‡Yi Rb¨ †mev wbev©Pb Kiv †h‡Z cv‡i|

cÖwZôv‡bi bvg : evsjv‡`k †gwib GKv‡Wwg, PÆMÖvg|

‡mev mnwRKi‡Y †mev wbe©vPb

|  |  |  |  |
| --- | --- | --- | --- |
| µwgK | †mevi bvg | cÖ`Ë b¤^i | gšÍe¨ |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| 8 |  |  |  |

c~‡e© mnwRK…Z †mevi weeiY-

|  |  |  |  |
| --- | --- | --- | --- |
| µwgK | ‡mevi bvg | ‡M‡R‡Ui ZvwiL | eZ©gvb Ae¯’v |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |